

OEI Board Meeting Minutes - April 2023

School		The Path School	
Board Members	<i>3.2 A. The Board is comprised of all essential skill sets and all members are contributing</i>	Present: <ol style="list-style-type: none"> 1. Todd Carpenter 2. Nicole Woodson 3. Melissa Mayorga 4. Daventry Burroughs (virtual) 	Absent: <ol style="list-style-type: none"> 1. Manuela Salazar 2. Adam Burtner
		Total Board Members Serving on Board: 6	
School Staff Present		<ol style="list-style-type: none"> 1. Alicia Hervey, Executive Director 2. Bianca Baird, Director of Operations 3. Tia Taylor, Principal 4. Chris Anderson, Middle School Assistant Principal 	
Members of the Public/Guests Present			
Date		April 18, 2023	
Call to Order		5:11 PM	
Meeting Items			
Voting/Actions Taken		March 2023 Meeting Minutes approved. 1st by Melissa Mayorga 2nd by Todd Carpenter	
Reporting	<i>3.1 A. Relentless focus on student academic outcomes 3.2 B. Evidence of progress monitoring systems in place</i>	<ul style="list-style-type: none"> ● Financials <ul style="list-style-type: none"> ○ Started by reviewing the financial workbook. <ul style="list-style-type: none"> ■ Budget vs. Actual Summary - Reviewed as remaining balance against actuals <ul style="list-style-type: none"> ● Revenues: <ul style="list-style-type: none"> ○ Other revenue: 41% related to bonus structure will true up at end of year - not true additional revenue ● Expenditures - Salaries & Benefits - Ahead of budget. <ul style="list-style-type: none"> ○ Salaries & Benefits: 45.64% budgeted for 3 paychecks in June and bonuses referenced in 'other revenue' ○ Purchased Services: reflective of education 	

and grant funds in totality

- Days cash on hand is 157 days
 - Recommended 45 days
- Statement of Financial Position
 - Credit cards activity to be reviewed
- Statement of Activity
 - 1.5 million dollars left in ESSER III
 - Finance committee will work with right sizing budget after ESSER ends
 - ESSER II
 - Ends in September 2023 - FUNDS have already been spent
 - ESSER III
 - Ends in September 2024

- Building Operations Tracker presented by Bianca Baird

- School Leader Report
 - OEI has formally contacted the school to inform them of the Notice of Noncompliance regarding results from the 2021-2022 academic year.
 - Academic improvements are asked to be made by Summer 2023 and Summer 2024 as outlined in the Notice of Noncompliance letter
 - School Mission and Vision and Values were shared.
 - School Goals were shared during this report.
 - EEOC complaint: Executive session met and moved forward with further approvals
 - Enrollment has grown since last month
 - 548
 - Black/African American # has grown
 - 51% ELL
 - 10% Exceptional Learners
 - ADM is 551.64
 - **Goal is 95%**
 - Current rate is 89.78% attendance rate
 - New initiative: assigning 1 teacher to 1 student(s) to check-in on
 - Incentives for scholars/parents:
 - Phone calls daily at 10am
 - Dress down Fridays
 - Ice cream party for class with perfect attendees for 10 days
 - New: Assign staff member to 1 student with high absenteeism
 - Incentive via gift cards
 - Vacancies

		<ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ SEL Teacher ■ Culture focused employee - TBD ○ Partnerships: <ul style="list-style-type: none"> ■ Discussed. No additions or changes. ○ Presented Staff Demographic Data <ul style="list-style-type: none"> ■ 63 employees on staff ■ 61% Black ■ 10% Latinx ■ 15% White/Caucasian ○ Due to OEI <ul style="list-style-type: none"> ■ Board approved March minutes ■ Quarterly Financials (Q3) ■ Projected Budget 5/15/23 ■ Academic Dashboard 5/15/23 ○ PATHWays - Experiences and exposure work <ul style="list-style-type: none"> ■ Shared Mission & Goals including all current and upcoming projects to support each goal ■ Goal: 90% of all PATH scholars will visit a college or university during SY 2022-23 ■ Goals: 100% of eligible scholars will apply for 21st century scholars by the last day of school ■ Goal: Create and implement a plan for 100% of scholars ■ Goals: 90% of scholars in grades 6-8 will conduct at least 4 career exploration activities by June 9, 2023 ○ Shared the school's Academic data <ul style="list-style-type: none"> ■ Goal: Top quartile in Indianapolis on Panorama survey ■ Goal: 56% scholars will meet English/Language Arts & 45% for Mathematics. ■ Goal: 60% of 3rd graders and 4th graders will pass IREAD if not passing previously. <ul style="list-style-type: none"> ● 2023-2024 Initiatives to meet these goals discussed ■ Board Recruitment <ul style="list-style-type: none"> ● Vacancies: <ul style="list-style-type: none"> ○ Community Members ○ Physician or Psychologist
		<p>OEI Notice of Non-Compliance:</p> <ul style="list-style-type: none"> ● Board members need to sign by April 20th to OEI. <p>EEOC Complaint Update:</p> <ul style="list-style-type: none"> ● Addressed in School Leader Report
<p>Committees</p>	<p>3.1 B. Evidence of committees with clear goals</p>	<ul style="list-style-type: none"> ● Finance <ul style="list-style-type: none"> ○ Credit card reconciliation discussed ○ Next meeting: ideas for fundraising to present to the board ● Education <ul style="list-style-type: none"> ○ Did not meet - Will reschedule

		<ul style="list-style-type: none"> ○ Two new members (non-board members) have joined ● Governance <ul style="list-style-type: none"> ○ Reviewed by-laws and executive session process ○ Discussed board vacancies ○ Onboarding and recruitment process discussed ○ Head of school evaluation discussed
	3.4 D. School Leader collaborates with the Board to handle school-level complaints and concerns	<ul style="list-style-type: none"> ● Important Dates: <ul style="list-style-type: none"> ○ April 24- May 5, ILEARN
		<ul style="list-style-type: none"> ● Recommendations: N/A at this time
Additional Notes		<ul style="list-style-type: none"> ● Bianca Baird - Director of Operations resigning June 2023 ● Corey Graham - PATHWays Director resigning SY 2023 but will continue to work collaboratively with The PATH School in a PRN capacity
Meeting Adjournment		<p>Motion to Adjourn: 1st: Todd Carpenter 2nd: Melissa Mayorga Adjourned at 6:23 PM</p>
Executive Session		
Meeting Topics		