



OEI Board Meeting Minutes -January 2023

School		The Path School	
Board Members	<i>3.2 A. The Board is comprised of all essential skill sets and all members are contributing</i>	Present:	Absent:
		<ol style="list-style-type: none"> 1. Daventry Burroughs 2. Todd Carpenter 3. Manuela Salazar 4. Nicole Woodson 5. Adam Burtner 6. Melissa Mayorga 7. Abel Contreras (virtual) 	
		Total Board Members Serving on Board: 7	
School Staff Present		<ol style="list-style-type: none"> 1. Alicia Hervey, Executive Director 2. Bianca Baird, Director of Operations 3. Tia Taylor, Principal Resident as Alicia transitions to Executive Director 4. Chris Anderson, Middle School Assistant Principal 	
Members of the Public/Guests Present		N/A	
Date		January 17, 2023	
Call to Order		5:03 PM	
Meeting Items			
Voting/Actions Taken		November 2022 Meeting Minutes approved. 1st by Daventry Burroughs 2nd by Adam Burtner	
Reporting	<i>3.1 A. Relentless focus on student academic outcomes</i> <i>3.2 B. Evidence of progress monitoring systems in place</i>	<ul style="list-style-type: none"> ● Financials <ul style="list-style-type: none"> ○ Starting by reviewing the financial workbook. <ul style="list-style-type: none"> ■ Focus on items that are less than 65% on the workbook. ■ Question regarding about contribution and fundraising <ul style="list-style-type: none"> ● Any money raised is over and beyond, nothing specifically allocated ■ School lunch program is a better place this year ■ Professional development is in a good place due to the increase in scholar enrollment ■ Days cash on hand is 110 days 	



**OFFICE of
EDUCATION INNOVATION**

- Recommended 45 days
- Supplies/materials is something to keep an eye on
- Summer program
 - Reimbursable, all have been given through a grant and no funds technically from the school
- Statement of Financial Position
 - Limited the activity for the school's credit card
 - For a short period of time, there was two cards, one that inactive and one that is active
 - Balance is paid off each month
 - Checking account, normal range listed
 - Equity section on this statement
 - Potentially a quickbooks error, will be looked into by Ms. Baird to ensure it's not incorrectly coded
- Statement of Activity
 - Day to day transactions
 - Staff Bonuses
 - Professional services
 - Intentionality regarding lowering this spending
 - Grants
 - High ability, purchase pending
 - ESSER II
 - Ends in September 2023
 - ESSER III
 - Ends in September 2024

- School Leader Report
 - School Mission and Vision and Values were shared.
 - School Goals. These were shared during this report.
 - EEOC complaint: No new updates from November meeting
 - Enrollment is increasing
 - 547
 - 48% ELL
 - 9% Exceptional Learners
 - ADM is 551.91
 - Dropped to 90% attendance rate
 - Social workers are taking attendance before 10am
 - Vacancies
 - SEL Teacher - *Offer Pending*
 - Physical Education Teacher
 - Exceptional Learners Teacher
 - Presented Staff Demographic Data
 - 64 employees on staff



**OFFICE of
EDUCATION INNOVATION**

- 60% Black
- 16% Latinx
- 24% White/Caucasian
- Due to OEI
 - Employee spreadsheet
 - Financial statements
 - Final audit
 - Academic Dashboard - Feb 15, 2023
- IPS: Rebuilding Stronger
 - Referendum sharing across the city
 - Discussed organizing a special committee among the board/community members to address how to navigate this referendum
 - Shared and discussed the Mind Trust statement regarding the referendum
 - Charter group ask: share \$2k/per student
 - IPS is asking to use a complexity calculator to determine \$/per student per school
- Shared the school's data
 - ILEARN and IREAD data
- Intentional Focus: Interventions
 - Data dives/chats
 - Tutoring for 3rd/4th grade Tu/Th using OG
 - Lavinia Group partnership
 - Saturday school is starting twice a month
 - System44 grades 3-8
 - Identifying the top 18 preparation
- The Science of Reading
 - PD on 11/28/22

Nominations and Vote

- Board Recruitment
 - Vacancies:
 - Attorney - *Luis Hernandez, Guest from November 2022 meeting will schedule a walk through with Nicole Woodson and Alicia Hervey*
 - Community Members
 - Physician or Psychologist
- Nominations
 - Co-Chair: Daventry Burroughs
 - Treasurer: Todd Carpenter - *pending resignation by Daventry Burroughs*
- Motions:



**OFFICE of
EDUCATION INNOVATION**

		<ul style="list-style-type: none"> ○ Co-Chair: Daventry Burroughs <ul style="list-style-type: none"> <input type="checkbox"/> 6:25 PM: Name on the floor 1st by Todd Carpenter, 2nd by Adam Burtner ○ Treasurer: Todd Carpenter <ul style="list-style-type: none"> <input type="checkbox"/> Verbal resignation by Daventry Burroughs <input type="checkbox"/> 6:31 PM: Name on the floor 1st by Manuela Salazar, 2nd by Daventry Burroughs ○ All votes are carried unanimously
		Committee Reports
<p>Committees</p>	<p>3.1 B. Evidence of committees with clear goals</p>	<ul style="list-style-type: none"> ● Executive Committee <ul style="list-style-type: none"> ○ No update ● Finance <ul style="list-style-type: none"> ○ No meeting in December 2022 ○ Committee will reconvene in January 2023 to review December financials ● Education <ul style="list-style-type: none"> ○ No meeting in November or December 2022 ○ Committee will reconvene in January 2023 ● Governance <ul style="list-style-type: none"> ○ Board Chair and Board Secretary met on December 19th 2022 and December 28th 2022 to discuss governance committee structure, goals, and priorities ○ Discussed creating/sharing a calendar of school events ○ Submit minutes by Friday prior to Tuesday board meeting - 2nd Friday of the month ○ Will review board goals and assign them to respective committees ○ Updating board attendance requirements to attend 9 out of 11 yearly meetings ○ Will reach out to OEI regarding virtual attendance
	<p>3.4 D. School Leader collaborates with the Board to handle school-level complaints and concerns</p>	<ul style="list-style-type: none"> ● Recommendations: N/A at this time
<p>Additional Notes</p>		<ul style="list-style-type: none"> ●
<p>Meeting Adjournment</p>		<p>Motion to Adjourn: 1st: Adam Burtner 2nd: Manuela Salazar</p>



**OFFICE of
EDUCATION INNOVATION**

Adjourned at 6:42 PM

Executive Session

**Meeting
Topics**